

**GOVERNMENT OF PUDUCHERRY  
CHIEF SECRETARIAT  
ADMINISTRATIVE REFORMS WING**

*(G.O. Ms. No. 3/2012/A2/ARW, dated 31st December 2012)*

**ORDER**

In supersession of the G.O. Ms. No. 1, dated 15th June 2011 of the Administrative Reforms Wing, Puducherry and as per the unanimous decision taken in the meeting of the Secretaries/Special Secretary to Government/Heads of Departments held on 5-12-2012 at 3.30 p.m. and chaired by the Chief Secretary to Government, revised order and guidelines are issued for the smooth conduct of the Open House Discussion/Public Interface Programme to be arranged by the major Government departments listed in the said order.

2. The Government departments listed below having public interface shall arrange for conduct of Open House Discussion once in every six months in their departments with the public, stakeholders, NGO's, etc.

- (1) Department of Revenue and Disaster Management.
- (2) Commercial Taxes Department
- (3) Department of Civil Supplies and Consumer Affairs.
- (4) Police Department
- (5) Transport Department
- (6) Public Works Department
- (7) Electricity Department
- (8) Social Welfare Department
- (9) Adi-Dravidar Welfare Department
- (10) Women and Child Welfare Department
- (11) Local Administration Department
- (12) Town and Country Planning Department
- (13) Municipalities/Commune Panchayats.

*Note :* The Government departments not listed above may also arrange to conduct the Public Interaction Programme subject to necessity/demand of the public, stakeholders, NGO's, etc.

3. In order to effectively conduct the Public Interface Programme/Open House Discussion, the following guidelines are issued for the adherence of the department/public concerned.

**Guidelines for the conduct of the Public Interface Programme :**

(a) The Public Interface Programme/Open House Discussion shall be fixed by the Administrative Secretaries of the concerned department one

month in advance on a convenient date, without detrimental to departmental activities. Wide publicity for the conduct of the programme shall be made in the local dailies, TV/Radio channels and by sending SMS, etc.

(b) The Administrative Secretary of the department concerned shall be present on the occasion. A team of officers of the department headed by the Head of Department along with key functionaries shall interface with the public.

(c) The participants shall register themselves well in advance by furnishing their photo identity proofs, address details and gist of grievances and any references thereof, to the department organizing the Open House Discussion. The following shall be used as photo identity of the participants.

- (i) Passport
- (ii) Driving Lincence
- (iii) Aadhaar Card
- (iv) Student Identity Card
- (v) Voter Identity Card
- (vi) Employee Identity issued by the employer.
- (vii) PAN Card
- (viii) Photo Identity issued by Government department.
- (ix) Any other photo identity card as may be permitted by the Heads of Departments.

(d) Only such registered participants shall be allowed to participate with an admittance card / slip issued by the department. The department organizing Public Interface Programme/Open House Discussion shall maintain register for attendance for all such programmes. A record of identity proof shall be maintained before issuing admission card/slip and verified during the meeting.

(e) The participants shall explain their grievances in an orderly manner. Disorderly conduct will make them liable to be barred from the Public Interface Programme/Open House Discussion and future participation.

(f) Shouting slogans, making derogatory remarks, use of abusive languages are strictly prohibited, during the course of the programme. Participants are required to conduct themselves in an orderly manner.

(g) The detailed report of the proceedings should be sent to Additional/Joint Secretary to Government (ARW) within a week, without fail.

(h) The suggestions/ideas for improvement of the departmental activities made during the proceeding shall be carried out by the departments, as far as, it is practicably possible.

4. This order will come into effect from the date of publication in the official gazette.

(By order)

**ADDITIONAL SECRETARY TO GOVERNMENT (ARW).**

GOVERNMENT OF PUDUCHERRY  
CHIEF SECRETARIAT

DEPARTMENT OF INDUSTRIAL DEVELOPMENT  
(INDUSTRIES AND COMMERCE)

(G.O. Ms. No. 17/2012-Ind.B, dated 2nd January 2013)

NOTIFICATION

Whereas, the Government of Puducherry engaged M/s. South India Textile Research Association (SITRA), Coimbatore in the year 2007 and 2012 to undertake a techno-economic viability study of Anglo-French Textiles with particular reference to identify the causes for the poor performance and suggest measures for improvement and one of its recommendations was to discontinue the uneconomical activities, namely 'A' Unit Spinning and Weaving;

2. Whereas, in the high level committee meeting held on 13-8-2012 under the chairmanship of Hon'ble Chief Minister to review the working of the mill, it was decided to implement a new voluntary retirement scheme as per National Textile Corporation pattern to improve the functioning of the mill as well as to avoid the payment of idle wages to the workers of Spinning and Weaving Departments of 'A' Unit and also to bring down the strength of the staff and officers as per the norms prescribed by SITRA in its recommendations;

3. And whereas, the Government of Puducherry have prohibited the further use of buildings where Spinning and Weaving Sections of 'A' Unit are located in the Anglo-French Textiles, Puducherry *vide* G.O. Ms. No. 11/2012-Ind.B, dated 20-9-2012 since the Inspector of Factories and Boilers have issued an order under section 40(2) of the Factories Act, 1948 to prohibit the use of the buildings where, Spinning and Weaving Sections of 'A' Unit located since the said buildings are in such a condition that it is dangerous to human life and safety *vide* Order No. PY-6/CIF&B/A1/2012, dated 12-6-2012 read with Order No. PY-6/CIF&B/A1 /2012, dated 28-8-2012;

4. And whereas, in order to implement the recommendations of SITRA and in view of the prohibitory orders of the Government issued in G.O. Ms. No.11/2012-Ind.B, dated 20-9-2012, it is proposed to bring forth a new voluntary retirement scheme to the employees of the Anglo-French Textiles, Puducherry;

5. Now, therefore, approval of the Lieutenant-Governor, Puducherry is hereby conveyed for the implementation of the following new voluntary retirement scheme to the workers, staff and officers of Anglo-French Textiles, Puducherry, namely :—

**"The Anglo-French Textiles of Pondicherry Textiles Corporation Limited — New Voluntary Retirement Scheme, 2012"**

*I. Scheme:—* This scheme shall be called "The Anglo French Textiles of Pondicherry Textiles Corporation Limited - New Voluntary Retirement Scheme, 2012"

*II. Scope:—* This new Voluntary Retirement Scheme, 2012 shall apply only to regular employees recruited within the sanctioned strength and drawing occupational wages with Basic Pay+Dearness Allowance+House Rent Allowance.

*III. Eligibility:—* (a) All employees mentioned in para II above are eligible to opt for voluntary retirement by tendering resignation from the post held by him/her in the Anglo-French Textiles of Pondicherry Textiles Corporation Limited in the prescribed form.

(b) The age of superannuation/retirement shall be 60 years. Retirement benefit under this scheme shall be calculated and paid accordingly.

(c) Employees who have completed 10 years of service after attaining the age of 18 years only shall apply under the scheme. However, in special cases the above condition shall be relaxed by the competent authority.

(d) The management reserves the right to refuse the application of any applicant under the voluntary retirement scheme without assigning any reason.

(e) The employees, to whom disciplinary or criminal proceedings are pending, are not eligible under this scheme.

*IV. Competent authority:—* The competent authority for accepting or refusing an employee's offer for voluntary retirement under the scheme as applicable, shall be the Chairman or Managing Director.

*V. Benefits under the scheme:—* An employee, whose application for voluntary retirement scheme is accepted, shall be entitled to the following, namely:—

(a) *ex gratia* payment equivalent to 35 days wages/salary for every completed year of service and 25 days wages/salary for the remaining period of service left until superannuation. However, this compensation shall not exceed the sum of the wages/salary that the employee would draw at the prevailing level for the remaining period of service left before superannuation.

(b) wages/salary for the purpose of voluntary retirement scheme will consist of Basic Pay+Dearness Pay+Dearness Allowance+Earned Annual Increment (Prior to the implementation of Industrial Dearness Allowance to the workers) + House Rent Allowance only. Other allowances/payments/incentives, if any, will not be taken into account for this purpose.

*Explanatory Notes:*

(i) For the purpose of calculation of *ex gratia*, only category/designation (Post) Basic Pay+Dearness Pay+Earned Annual Increment (Prior to the implementation of Industrial Dearness Allowance to the workers)+House Rent Allowance shall be taken into account. Any other benefit in the form of incentive or other allowances shall not be taken into account for the purpose of calculation of *ex gratia*.

(ii) The calculation of *ex gratia* for piece rated employees shall be done on the basis of the average wages of the last three months drawn by the employee.

(iii) Payment of bonus shall be in accordance with the provisions of Payment of Bonus Act, 1965.

(iv) For the purpose of reckoning a month while calculating *ex gratia* amount, it shall be reckoned as 30 days in a month. Further, compensation for proportionate month in the year shall also be taken into account for calculation of the *ex gratia* amount.

*VI. Other terminal benefits under the scheme:*

(a) The beneficiary under this scheme shall be entitled to settle his Provident Fund Account as per the provisions of the Employee's Provident Funds and Miscellaneous Provisions Act, 1952 and the rules made thereunder.

(b) He shall be paid cash equivalent of the accumulated leave if any, earned by him.

(c) The gratuity shall be calculated as per the provisions contained in the Payment of Gratuity Act, 1972 as amended from time to time.

(d) No other benefit shall be paid to any employee who opts for retirement under this scheme.

*VII. Procedure:*

(a) An eligible employee may submit an application in the prescribed form for voluntary retirement under the scheme by tendering resignation from the post held in service in Anglo-French Textiles to the competent authority.

(b) An employee retiring under this scheme shall not be eligible for any fresh appointment in the Anglo-French Textiles of Pondicherry Textiles Corporation Limited or its office/establishments in any capacity, whatsoever.

(c) All payments under this scheme shall be made by 'crossed account payee cheque' only in favour of the retiring employee. The cheque shall be handed over to the retiring employee only after he/she affixed his/her signature/thumb-impression in token of its receipt which shall be counter- signed by at least two witnesses from regular employees.

(d) The period of any type of training, such as management trainee, trainee supervisor or company trainee like apprentice trainee before being absorbed in regular grade in continuation of training will not be taken into account for reckoning the length of service in the Company.

(e) Payment under the scheme is subject to the condition that the concerned employee should vacate Company's accommodation or Company's leased accommodation. He/She should return all the Company's properties held by him/her. He/She should settle all the outstanding dues to the Company.

*VIII. Amendments:*— The Chairman or Managing Director of Pondicherry Textiles Corporation Limited, Puducherry shall be the competent authority to modify / alter / amend this scheme. Any such amendment by the competent authority should have prior approval of the Government.

IX. An application submitted in pursuance of para VII (a) shall be processed by the Personnel Department of the mill for final disposal by the competent authority. The decision of the Chairman or Managing Director of Pondicherry Textiles Corporation Limited for acceptance or rejection of any application shall be final.

X. The scheme shall come into force with immediate effect and will be in operation for a period of three months only from the date of issue of this notification. The functioning and effectiveness of the scheme shall be reviewed periodically by M/s. Pondicherry Textiles Corporation Limited, Puducherry and progress shall be reported to the Government from time to time.

XI. Model calculation to arrive an *ex gratia* payment shall be made as detailed in the Annexure to this Government order.

XII. The Finance Department approved the implementation of this new voluntary retirement scheme to the employees of Anglo-French Textiles, a Unit of Pondicherry Textiles Corporation Limited, Puducherry subject to the condition that grant-in-aid shall not be granted for the purpose of implementation of this scheme.

XIII. This issues with the concurrence of the Finance Department *vide* their I.D. Note No. 1777/F2/A3/2012, dated 30-11-2012.

(By order of the Lieutenant-Governor)

**P. RAJALAKSHMI,**  
Under Secretary to Government (Ind.&Com.).

ANNEXURE  
**MODEL WORKING**

*Example-I*

Completed year of service	..	33 years
Balance service	..	3 years
Basic+DP	..	₹ 5,805.00
DA	..	₹ 7,691.62
Annual INC	..	₹ 412.11
HRA	..	₹ 600.00
Total	..	₹ 14,508.73
Gross wage	..	₹ 14,508.73
Per day wage (₹ 14,508.73/30)	..	₹ 483.62

**Cash benefit :**

Completed years of service.	(35 x 33 x ₹ 483.62)	: ₹ 5,58,581.10
Balance year of service.	(25 x 3 x ₹ 483.62)	: ₹ 36,271.50
Total		: ₹ 5,94,852.60

The actual wages for the balance period of service. (3 x 12 x ₹ 14,508.73) : ₹ 5,22,314.28

In this case the cash benefit for the balance period of 3 years of service shall only be paid. : ₹ 5,22,314.28

*Example-II*

Completed year of service	..	33 years
Balance service	..	2 years
Basic	..	₹ 5,805.00
DA	..	₹ 7,691.62
Annual INC	..	₹ 412.11
HRA	..	₹ 600.00
Total	..	₹ 14,508.73
Gross wage	..	₹ 14,508.73
Per day wage (₹ 14,508.73/30)	..	₹ 483.62

**Cash benefit :**

Completed years of service.	(35 x 33 x ₹ 483.62)	: ₹ 5,58,581.10
Balance year of service.	(25 x 2 x ₹ 483.62)	: ₹ 24,181.00
Total		: ₹ 5,82,762.10

The actual wages (2 x 12 x ₹ 14,508.73) for the balance period of service. : ₹ 3,48,209.52

In this case the cash benefit for the balance period of 2 years of service shall only be paid. : ₹ 3,48,209.52

GOVERNMENT OF PUDUCHERRY  
**CHIEF SECRETARIAT (EDUCATION)**

(G.O. Ms. No. 1, dated 4th January 2013)

**ORDER**

The Lieutenant-Governor is pleased to approve the guidelines for the grant of Cash Award to the Government School Toppers in S.S.L.C./S.S.C./H.S.C./Intermediate Public Examinations in Government Schools in the Union territory of Puducherry to be applicable from the academic year 2011-12 instead of 2012-13 and for the said purpose makes the following amendment to this Secretariat's G.O. Ms. No. 33, dated 23-3-2012.

**AMENDMENT**

In the said G.O. of the Annexure under title 3 'SCOPE' for the year "2012-13", the year "2011-12" shall be substituted.

2. This issues with the concurrence of the Finance Department *vide* U.O. No. 2041/F4/2012, dated 7-12-2012.

(By order of the Lieutenant-Governor)

**M. GUNASEKARAN,**  
Under Secretary to Government (Education).

GOVERNMENT OF PUDUCHERRY  
CHIEF SECRETARIAT (HEALTH)

(G.O. Ms. No. 1, dated 4th January 2013)

NOTIFICATION

On attaining the age of superannuation, Thiru P. Quintoil Mohanadasse, Senior Food Inspector, Department of Food Safety, Gorimedu, Puducherry is admitted into retirement with effect from the afternoon of 30-11-2012.

(By order of the Lieutenant-Governor)

**V. JEEVA,**

Under Secretary to Government (Health).

GOVERNMENT OF PUDUCHERRY  
LABOUR DEPARTMENT

(G.O. Ms. No. 1/2012/Lab./J/13, dated 7th January 2013)

NOTIFICATION

In exercise of the powers conferred by section 74 of the Employees State Insurance Act, 1948 (Central Act 34 of 1948) and in supersession of the notification issued in G. O. Ms. No. 10/83-Lab, dated 21st January 1983 and published in the Official Gazette No. 6, dated 8th February 1983 save as respects things done or omitted to be done before such supersession, the Lieutenant-Governor, Puducherry is pleased to appoint the Presiding Officer, Labour Court, Puducherry to constitute the Employees State Insurance Court for the whole of the Union territory of Puducherry for the purposes of the said Act with immediate effect.

(By order of the Lieutenant-Governor)

**S. THAMMU GANAPATHY,**

Under Secretary to Government (Labour).

GOVERNMENT OF PUDUCHERRY  
DEPARTMENT OF PERSONNEL AND  
ADMINISTRATIVE REFORMS (PERSONNEL WING)

(G. O. Ms. No. 4, dated 10th January 2013)

NOTIFICATION

The Lieutenant-Governor, Puducherry is pleased to order the following re-allocation of subjects among Secretaries to Government with immediate effect.

Sl. No.	Name of the officer	Subjects re-allocated
(1)	(2)	(3)
(i)	Shri Raajiv Yaduvanshi, I.A.S., Commissioner-cum-Secretary to Government	Industries and Commerce.
(ii)	Shri T.T. Gamdik, I.A.S., Secretary to Government	Revenue, Relief- cum-Rehabilitation, Law, Fisheries, Animal Husbandry & Animal Welfare, Economics & Statistics and Chairman, PONCARE.
(iii)	Shri W.V.R. Murthy, I.A.S., Secretary to Government	Finance, Planning & Research, Commercial Taxes and Tourism.

**M. SATHIYAVATHY,**

Chief Secretary to Government.

புதுச்சேரி அரசு

மின் துறை

ஒப்பந்தப்புள்ளி அறிவிப்பு

இந்தியக் குடியரசுத் தலைவர் சார்பாக இதனடியில் கையொப்பமிடுபவரால் பழைய இரும்பு, பித்தளை, செம்பு, பழுதடைந்த சோக், பழுதடைந்த மின்மாற்றிகள் மற்றும் மற்ற பழுதடைந்த பொருட்களை அப்புறப்படுத்துவதற்காக, 'உள்ளது உள்ளபடி உள்ள நிலையில்' முத்திரையிடப்பட்ட உறையில் ஒப்பந்தப்புள்ளிகள் வரவேற்கப்படுகின்றன.

2. மேற்கூறிய பொருட்கள் புதுச்சேரி, மின் துறை வளாகத்திலுள்ள பிரதான அலுவலகத்தின் மத்தியக் கிடங்கில் வைக்கப்பட்டுள்ளது. பொருட்களைப் பார்வையிடுவதற்காக ஆர்வமுள்ள ஒப்பந்தப்புள்ளிதாரர்கள் அனைத்து அலுவலக நாட்களிலும் கீழ்க்குறிப்பிட்டுள்ள தேதிகளில் பார்வையிட வருமாறு கேட்டுக்கொள்ளப்படுகிறார்கள். மேலும், அவர்களுடைய விலை மதிப்பினை ஒப்பந்தப்புள்ளி விவரக் குறிப்பேட்டில் குறித்து சமர்ப்பிக்கவும்.

(அ) பொருட்களைப் . . . 28-12-2012 முதல் 30-1-2013 வரை (சனி, ஞாயிறு மற்றும் தேதியும் நேரமும் அரசு விடுமுறை நாட்கள் நீங்கலாக) [காலை 9.00 மணி முதல் பிற்பகல் 1.00 மணி வரை மற்றும் பிற்பகல் 2.00 மணி முதல் மாலை 5.00 மணி வரை].